

2017-2018

## STAFF SENATE OFFICERS

### President: Robert Sebek

University Libraries  
3045 Newman Library  
560 Drillfield Drive  
Blacksburg, VA 24061  
540-231-1849  
[rsebek@vt.edu](mailto:rsebek@vt.edu)

### Vice President – vacant

### Secretary/ Treasurer/ Parliamentary Advisor: Tammie Smith

Summer & Winter Sessions  
EDM Marketing  
300 Turner Street, NW  
North End Center 3500  
Blacksburg, VA 24061  
540/231- 7327(O)  
[tjsmith@vt.edu](mailto:tjsmith@vt.edu)

## STANDING COMMITTEES CHAIRS

### Communications

**Katrina Loan** ([katrll1@vt.edu](mailto:katrll1@vt.edu)),  
Physics (0435)

### Elections and Nominations

**Jon Wooge** ([jwooge@vt.edu](mailto:jwooge@vt.edu)),  
CALs College Farm (0402)

### Policies and Issues

**Robert Sebek**  
([rsebek@vt.edu](mailto:rsebek@vt.edu))  
University Libraries

### McComas Leadership Seminar

**Tammie Smith** ([tjsmith@vt.edu](mailto:tjsmith@vt.edu)),  
Chair  
Summer & Winter Sessions (0392)

**Katrina Loan** ([katrll1@vt.edu](mailto:katrll1@vt.edu)),  
Co-chair  
Physics (0435)

June 15, 2017

12:00 Noon – 1:00 P.M.; Library Multipurpose Room

## AGENDA

### Call to order by Alex Parrish

### Passing of the Gavel

**Attendance:** Please sign the attendance sheet.

**Standing Committees** – Please sign up for 2017-2018 standing committee of your choice. As a reminder these change from year-to-year, so if you want on the same committee, you need to write your name down on that sheet.

### Approval of Minutes (electronically)

### Staff Senate Standing Committees – Updates

- Communications
- Elections and Nominations
- Policies and Issues
- McComas Leadership Seminar

### University Council, Commission, Committees – Updates

### Amendment to Staff Senate Constitution (see next page) – Update

### Mentoring of New Leaders

### Speaker Suggestions

### Staff Association Officers Invited to Attend July 20<sup>th</sup> Staff Senate Meeting (North End Center)

### Presentation: Lisa Wilkes

## WebEx Information

Thursday, June 15, 2017- 12:00 pm

[join the meeting](#)

Meeting number (access code): 641 341 159

Join by phone

+1-855-749-4750 US Toll Free

+1-415-655-0001 US Toll Free

[Toll-free calling restrictions](#)

[Can't join the meeting?](#) Contact Support

**IMPORTANT NOTICE:** Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

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**RESOLUTION ON AMENDMENT TO STAFF SENATE CONSTITUTION**  
**Commission on Staff Policies and Affairs**  
**Resolution 2016-17B**

Approved, Staff Senate:

First Reading, Commission on Staff Policies and Affairs:

Second Reading, CSPA:

First Reading, University Council:

Second Reading, University Council:

Approved, President:

Approved, Board of Visitors:

Effective Date:

On Approval

**WHEREAS**, the Constitution of the Staff Senate serves as a self-governing document; and

**WHEREAS**, changes reflected in the Constitution of the Staff Senate are served with sufficient oversight by University Council.

**THEREFORE BE IT RESOLVED**, that Article 10, number 6 of the Virginia Tech Staff Senate Constitution be amended as follows:

10. Amendments

The approval process of amendments to the Constitution shall be

1. A proposal for an amendment must be submitted to the Executive Committee for review and clarification.
2. A notice that an amendment is to be proposed must be given by the Executive Committee to all members of the Staff Senate at least thirty days before the meeting when the amendment will be proposed. The notice shall contain the proposed amendment in context or general nature of the matter.
3. A proposed amendment may be discussed at the regular meeting the amendment is proposed.
4. Proposed amendments shall not be voted on until at least one regular meeting after the introduction of the amendment.
5. A proposed amendment shall first be approved by simple majority vote of the Staff Senate.
6. Amendments to the Constitution shall become effective upon approval by a simple majority vote of the staff associations' voting members and by the University Council, ~~President of the University, and Board of Visitors.~~

## **University Council, Commissions, Committees - Staff Senate Representative (term of office)**

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University Council – LaTawyna Burleson (2020), Brian Huddleston (2020), Katrina Loan (2020), Robin Lawson (2019), Teresa Lyons (2019), Judy Alford (2018), Tracey Drowne (2018)

### **Commissions**

Commission on Administrative and Professional Faculty – Sue Teel (2018)

Commission on Equal Opportunity and Diversity –Melanie Darden (2020), Robin Lawson (2019), James Venable (2018)

Commission on Faculty Affairs – Velva Groover (2018)

Commission on Graduate Studies and Policies – Hannah Parks (2020)

Commission on Outreach and International Affairs – Bonnie Alberts (2018)

Commission on Research – Steve Nagle (2019)

Commission on Staff Policies and Affairs – Robert Sebek - Chair, (2018), April Myers (2020), Sally Shupe (2020), Sue Teel (2020), LaTanya Burleson (2019), Teresa Lyons (2019), Betty Wilkins (2019), LeeAnn Ellis (2018), Danette Poole (2018)

Commission on Student Affairs – Ronald Mecham (2017)

Commission on Undergraduate Studies and Policies – Robert Jacks (2019)

Commission on University Support – Sarah Woodward (2020), Heather Parrish (2018)

University Advisory Council -Strategic Budgeting and Planning – Robert Sebek (2019)

### **Committees**

Academic Support Committee – Tammie Smith (2019)

Athletics Committee – Robena Hughes (2020)

Campus Development Committee – Steve Tatum (2020)

Commencement Committee – Peter Johnston (2018)

Computing and Communicating Resources Committee (suspended 2016-2017)

Employee Benefits Committee – Kim Dulaney (2020), Katrina Loan (2019), Melissa Thomas (2019),

Energy & Sustainability Committee –Judy Taylor (2019), Alex Guest (2019)

Intellectual Properties Committee – Katrina Loan (2018)

Library Committee – Sally Shupe (2020)

Parking Appeals Hearing Committee – Kelli Hall-Manning (2019)

Transportation/Parking Committee – Anna Hawthorne (2020), Kimberly Higgs (2020), Tami Watson (2018)

Undergraduate Curriculum Committee – Rachel Saville (2019)