

STAFF SENATE
1810 Litton-Reaves
Thursday February 15, 2007
12:00noon-1pm

Attendance: Judy Alford, Kevin Ayoub, Jean Brickey, Catherine Caldwell, Lisa Cotting, Sue Ellen Crocker, Mike Cutlip, Walter Hartman, Travis Hundley, Jennifer Hundley, Cindy Koziol, Lori Lee, Maxine Lyons, Jimmy Martin, Wyatt Sasser, Lori Sheppard, Chris Thomas, Tom Tucker, Ken Wieringo.

Excused: Susan Archer, Robin Atkins, Tracy McCoy, Linda Price, Joyce Smith, Vicki Walter.

Welcome was given and the agenda was adopted.

Minutes were approved electronically.

Resolutions Status

CSPA Resolution 2006-07B had its second reading, was approved by the University Council, and will go to the Board of Visitors.

Board of Visitors Report: Jean Brickey

The BOV had a retreat in Jan. 2007 at which time they discussed diversity in advising & teaching. Staff will be added to since many staff members council and teach as well.

Status of New Staff Associations – Jean Brickey

New staff associations in the works are the President's Office and the Office of the Provost. They both plan to have their constitutions in to the Senate by March or April.

The by-laws of the College of Architecture & Urban Studies (CAUSSA) was inadvertently omitted from this meeting but will be brought forth in March for a vote.

Other by-laws and constitutions that were presented at this meeting were:

BASA By Laws and Constitution
LSA By Laws and Constitution
COSSA By Law
SAFE By laws and Constitution
SASA Resolution and By Laws:
Vet Med By Laws

Some changes and corrections were noted but all were passed with the suggested changes.

1. The changes requested was membership should be non faculty salaried and non student wage employees.
2. When not stated, add that amendments must go to the Staff Senate after the Associations pass them for Staff Senate ratification.
3. Always refer to the Staff Senate constitution when listing the number of Staff Senators, this will keep Associations from having to change when the number of staff changes.
4. BASA has some spelling corrections that need to be made.
5. Note which area membership comes from either the Vice President's, college or groups represented. Usually it is a Vice President of College.

The Staff Senate President will advise the Associations of the changes requested.

Volunteers were asked for as Substitutes for two Commissions:

Commission on Equal Opportunity
Diversity Commission on Research)

Guest Speaker: Bonnie Sutphin Purchasing Information Technology Manager, Hokie Mart

Bonnie gave an overview of Hokie Mart and passed out a packet of information regarding this new purchasing system that will be implemented University wide by fiscal year 2008. Hokie Mart information can be found at

<http://www.purch.vt.edu/HokieMart/ug.html>

A certificate was given to Bonnie for presenting this information to the Staff Senate.

Old Business: Employee Advisory Committee Organization Report, Jean Brickey

Senators were asked to nominate for the EAC, department heads or deans that they thought would make good and fair decisions regarding staff.

Senate Standing Committee Report

Communications, Lori Ann Sheppard

Elections and Nominations, Jon Wooge

McComas Staff Leadership Seminar Committee, Christine Brogdon Hold May 3rd. The subject matter will be about our intergenerational workforce. We will have 20 guests from other colleges and universities in Virginia.

Policies and Issues, Jimmy Martin

University Council, Commission, Committee Reports

University Council

University Advisory Council-Strategic Budgeting

& Planning .

Commission on Staff Policy and Affairs

Commission on Equal Opportunity and Diversity

Commission on Faculty Affairs

Commission on Graduate Studies and Policies

Commission on Outreach and International Affairs

Commission on Research

Commission on Student Affairs

Commission on Undergraduate Studies and Policies

Commission on University Support

Commission on Administrative and Professional Faculty

Academic Support Committee

Athletics Committee

Building Committee

Commencement Committee

Computing and Communication Resources Committee

Employee Benefits Committee

Intellectual Properties Committee

Library Committee

Transportation/Parking Committee

Faculty Senate Liaison

Next meeting

March 15, 2007 Guest Speaker Dean Benson College of Engineering.

Adjournment