

STAFF SENATE

Minutes

1810 Litton Reeves

Thursday, June 12, 2008

12:00 noon – 1:00 p.m.

The meeting was called to order by President, Judy Alford.

Attendance: Bonnie Alberts, Judy Alford, Robin Atkins, Jean Brickey, Sam Camden, Shelby Cole, Dan Cook, Carolyne Dudding, Jessie Eaves, Karen Hall, Jennifer Hundley, Travis Hundley, Denise Jones, Lori Anne Kirk, Cindy Koziol, Lori Lee, Maxine Lyons, Tracy McCoy, Drew Murray, Louellen Sharp, Hannah Swiger, Tom Tucker, Hubert Walker, Sue Teel

Excused: Jim Baker, Holly Carroll, Geraldine Hollandsworth, Joyce Landreth, Becky Saylor, Bradley Scott, Ken Wieringo

Adoption of Agenda

Approval of Minutes: There was a change to the minutes (addition of paragraph mentioning the two winners of the Staff Leadership Award). The minutes were approved with this correction.

Announcements:

The Staff Senate National Leadership Conference Committee will have its first meeting Monday 6/16.

The VT-ENGAGE senate project has been very successful this year with 11 deliveries and many, many donations and volunteer hours. The senate will need to decide if it will continue this project.

The July 17th meeting of the Staff Senate will be held at The Inn – Smithfield Room. In the future, there is a possibility that the meetings will be held at differing locations to be determined. If so, ample notice will be given to the members.

Program

Guest Speaker:

Tom Brown, Dean of Students, spoke about how to deal with students who are experiencing difficulty. The office of the Dean of Students has developed resources to help faculty and staff to address problems. They have developed a guide entitled *Responding to Disruptive or Threatening Student Behavior: A Guide for Staff*. Stickers and contact information cards have been mailed to departments and more are available upon request. There are many ways to contact the office when faced with a difficult situation; however, a phone call is best to because the office will have a few questions to determine the extent of the problem. Tom asked and received ideas of how and who to allow access to disruptive student Banner Reports. For more information please see the website <http://www.dos.vt.edu>

Next meeting:

July 17, 2008

Guest Speaker – Hal Irvin

Location: The Inn – Smithfield Room

Turning over of the gavel – Judy Alford noted how much she appreciated the support she received from the senate during her year as president. She wished Tom Tucker well as she turned the gavel over to him. New officers will begin their term on July 1st. (Tom Tucker, President; Maxine Lyons, Vice President; Jennifer Hundley, Secretary and Jean Brickey, Parliamentarian)

Respectfully Submitted,

Maxine Lyons, Secretary
VT Staff Senate